



Managing Time

By Y. C. Halan

Sterling Publishers Pvt.Ltd. Paperback. Book Condition: new. BRAND NEW, Managing Time, Y. C. Halan, This is a book on self-management. It is interesting that the skills we need to manage others are the same we need to manage ourselves: the ability to plan, delegate, organise, direct and control.



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Reviews

Undoubtedly, this is the best function by any writer. This really is for those who statte there was not a really worth reading. Its been written in an exceptionally basic way which is merely right after i finished reading through this book by which really transformed me, change the way i really believe.

-- **Dr. Deonte Hammes DDS**

Thorough guide! Its this kind of excellent go through. It normally will not price an excessive amount of. You may like just how the blogger compose this ebook.

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