



Microsoft Office Access 2007 Forms, Reports, and Queries (Paperback)

By Paul McFedries

Pearson Education (US), United States, 2007. Paperback. Condition: New. 2nd ed.. Language: English . Brand New Book. Everything you need to master Access 2007 forms, reports, and queries. -Charles Carr, Reviews Editor, ComputerEdge Magazine Create Forms for BusinessEnsure Data Entry AccuracyBuild Elegant Form InterfacesCollect Data Via EmailDesign Effective Business ReportsMake an Invoice ReportCreate Mailing LabelsExtract DataWork with Multiple TablesCalculate DiscountsAnalyze Data Develop your Microsoft Access expertise instantly with proven techniques Let s face it: Microsoft Access is a large, intimidating program. Most people never progress beyond creating simple tables and using wizards to build basic forms and reports. At the same time, you need information and you know that what you seek is embedded somewhere in your Access database. Without a more sophisticated knowledge of how to extract and present that data, you re forced to rely on office gurus and overworked IT people to provide canned reports or one-size-fits-all solutions. This book changes all that by giving you the skills to build efficient front-ends for data (forms), publish the results in an attractive and easy-to-read format (reports), and extract the data you need (queries). This book shuns the big Access picture and instead focuses intently on forms, reports, and...



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